

Position: Skyline Sports Gym & Fitness Center Assistant
Location: La Mesa, CA

RESPONSIBLE FOR:

1. Modeling Biblical Priorities

The Skyline Sports Gym & Fitness Center Assistant is responsible for upholding Biblical priorities and core values of Skyline Church. They should represent a growing personal relationship with Christ. The Skyline Sports Gym & Fitness Center Assistant models a strong relationship with his or her spouse (if married) and children (if applicable). The Skyline Sports Gym & Fitness Center Assistant strives to fulfill his or her purpose while demonstrating integrity in words, relationships, and actions. These objectives are accomplished by:

- Committing to a daily quiet time with God.
- Setting appropriate boundaries to protect character and integrity.
- Developing personal evangelism opportunities with your Oikos outside the church.
- Supporting the ministries of Skyline Church by faithfully giving at least 10% of gross income.
- Adhering to and encompassing the qualities and characteristics required of Skyline Church employees, as defined by the Staff Handbook and Core Identity Book.
- Lead with a servant's heart, demonstrate genuine care and concern while acting with humility and integrity when encouraging the efforts of all team members (1 Peter 5:1-4).

2. Gym & Fitness Center Daily Operations

- Manage the front desk, which includes but is not limited to the following:
    - Friendly customer service
    - Ensuring waivers and rules are followed
    - Assist and prep for incoming teams, classes, and attendees.
    - Able to handle purchases for drinks and snacks
- Help with regular communication to volunteers, attendees and staff though emails, groups and social media.
- Input upcoming event information into PCO calendar and registrations.
- Assist with purchasing, completing the PO process, and submitting deposits to the Finance Department.
- Identify and submit work orders to Facilities for any work that needs to be done as well as troubleshoot and handle minor fixes.
- At the beginning and end of shift, ensure fitness center and gym floor is clean and orderly to create a great environment for all that attend.
- Attend and participate in weekly team meetings and devotionals.



3. Skyline Sports Operations

- Help organize and coordinate basketball leagues, volleyball leagues, and any new leagues or camps to come. This includes but is not limited to:
    - Setting up and breaking down on game days and practices
    - Assisting in the success of the league (as needed)
    - Scoring for games and stepping in as referee (as needed)
- Referee adult and youth basketball games as well as develop volunteer referee team for game schedule.
- Coordinate basketball camps and clinics for church and community.
- Ensure gym floor is being cleaned to prevent injury.
- Inspect basketball equipment and make sure all equipment is in working order. This includes but is not limited to:
    - Inflating balls
    - Checking for torn or ripped nets
    - Cleaning backboards and rims and dusting poles
    - Ensure the backboard mechanisms are in working order

TO APPLY

Please submit resumes to Greg Williams via email: gwilliams@skylinechurch.org.