



**SKYLINE**  
C H U R C H

Helping people find and follow  
Jesus seven days a week.

**Position:** Video Editor & Production Assistant

**Location:** La Mesa, CA

**Attendance:** 4,000

## THE ROLE

The function and responsibility of the Video Editor/Production Assistant, is to aid the Video Producer in all film production. Everything from pre-production to post-production. This role requires the knowledge of editing softwares, and the willingness to grow in production. This role reports directly to Skyline's Video Producer, and aides in supporting the creative team.

## RESPONSIBLE FOR:

### 1. Modeling Biblical Priorities

Responsible for upholding Biblical priorities and core values of Skyline Church. The Video Editor & Production Assistant should represent a growing personal relationship with Christ. The Video Editor & Production Assistant models a strong relationship with his or her spouse (if married) and children (if applicable). The Video Editor & Production Assistant strives to fulfill his or her purpose while demonstrating integrity in words, relationships and actions. These objectives are accomplished by:

- Committing to a daily quiet-time with God.
- Setting appropriate boundaries to protect character and integrity.
- Developing personal evangelism opportunities with your oikos outside the church.
- Supporting the ministries of Skyline Church by faithfully giving at least 10% of gross income.
- Adhering to and encompassing the qualities and characteristics required of Skyline Church employees, as defined by the Staff Handbook and Core Identity Book.
- Lead with a servant's heart, demonstrate genuine care and concern, while acting with humility and integrity, when encouraging the efforts of all team members (1 Peter 5:1-4).

### 2. Video Editor Responsibilities and Duties

- Capture, download, cut, color, and upload footage owned and acquired by Skyline Church.
- Produce high-quality products, on time, with final looks and critiques from the Video Producer.
- Carry the post-production process from start to finish.
- Earnestly look to grow and shape editing style and knowledge that best caters to Skyline's overall vision.
- This role requires 29 hours a week of video production.



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### **3. Production Assistant Responsibilities and Duties**

- Assist Video Producer in pre-production, pre-lights, and capturing of Skyline productions.
- Learning Skyline's production vendors and assisting in production equipment pickups and drop-offs when necessary.
- Furthering personal education and knowledge of provided cameras, lenses, and post-production softwares.

### **EDUCATION AND EXPERIENCE:**

- High school diploma or GED required.
- Job training will be provided.

### **PHYSICAL REQUIREMENTS:**

- Ability to sit or stand for extended periods of time.
- Ability to occasionally stand, stoop, bend, and kneel.
- Manual dexterity to use hands and fingers to handle and control video equipment, computer, and keyboard.
- Ability to lift up to 50 pounds.

## **TO APPLY**

Please submit resumes to Ryan Dhaliwal via email: [rdhaliwal@skylinechurch.org](mailto:rdhaliwal@skylinechurch.org)

11330 Campo Rd. La Mesa, CA 91941 | 619.660.5000 [SkylineChurch.org](http://SkylineChurch.org)



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