



**SKYLINE**  
C H U R C H

Helping people find and follow  
Jesus seven days a week.

**Position:** Small Groups Pastor

**Location:** La Mesa, CA | Lakeside, CA | Clifton, KS

**Attendance:** 3,500

## THE ROLE

To lead and oversee all key discipleship initiatives at Skyline Church (including small groups, support groups, Seven Steps Class, and trainings as you help our new members at Skyline engage in the right steps that help them become the model in serving, caring, loving & reaching their community in producing champions for Christ. **Big Four:** Small Groups, Care Groups, Seven Steps class on both campuses, Small Group Leadership Trainings

## POSITION RESPONSIBILITIES & VISION:

- Continually recruit, train, and empower Small Group leaders so that they are personally growing and reproducing themselves in future leaders.
- Take ownership with your responsibilities through prayer, one-on-ones, development, team meetings, training and evaluation; develop annual MAP (Ministry Action Plan) and budget for small groups ministry each year
- Develop a clear and effective strategy to help new members easily and efficiently take the next step in their relationship with God and assimilate into our church community. Steps include but are not limited to: Membership Class, Baptism, attending Seven Steps class, getting them plugged into the body of the church by serving in their giftings weekly, and getting into a traditional small group.
- Ensure quality teaching at all Seven Steps classes at both Lakeside and Rancho, including finding teachers to help facilitate classes.
- Ensure quality teaching at Small group training twice a year along with sending emails, encouraging notes, replying to emails promptly from requests and coming alongside leaders in any way needed to help them solve problems and set them up for success.
- Oversee the small groups table in the lobby and find volunteer teams to assist your tables each Sunday for both services.
- Communicate clearly with your supervisor on goals, focus and vision in your weekly one on one meetings with Tylene Howarter.
- Attend all pastoral staff meetings
- Follow up each week with communication requests for small groups, Seven Steps classes and potentially more.

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# SKYLINE CHURCH

## POSITION RESPONSIBILITIES & VISION:

- Organizational and administrative abilities to lead multiple areas of ministry and coordinate many volunteers. Strong giftedness and confidence in public teaching, preaching, and various forms of communication.
- Proven skills in Small Group ministry contexts, specifically in the areas of group leadership and leader training. Ability to build and maintain teams of responsible people through personal recruitment and coaching.
- Strong ability to work with people of various temperaments, gifts, passions, and church backgrounds. A consistent self-starter who is willing to accept responsibility for the success of their ministry.
- Desire to work closely with others (especially staff) in order to develop meaningful relationships.
- Creative abilities to regularly think “outside the box” and be a calculated risk taker.

## PERSONAL QUALIFICATIONS:

- An intimate authentic relationship with Jesus Christ for 10 years or more.
- 10 years or more in ministry along with experience with a church 2000 + in size
- A continual pursuit of integrity and a commitment to living above reproach.
- Humility and honesty in all areas of life, even when uncomfortable.
- Regular observance of spiritual growth disciplines (Bible reading, prayer, sharing the Gospel, etc.). Decisions that are always consistent with the church mission and marked by faith and trust in God. Biblical leadership over your family that models authentic, biblical Christianity.
- A contagious love for others, especially those who are not yet Christians.
- A passion to see your ministry thrive through setting all your teams and groups up for success within their given role.

## TO APPLY

Please submit resumes to Tylene Howarter via email: [THowarter@SkylineChurch.org](mailto:THowarter@SkylineChurch.org)  
11330 Campo Rd. La Mesa, CA 91941 | 619.660.5000 [SkylineChurch.org](http://SkylineChurch.org)