



# Employment Application

## Personal Information

..... Last Name	..... First Name	..... Middle Name
..... Email	..... Phone	..... Social Security
..... Email	..... Phone	..... Social Security

## Employee Information

.....  
Position Applying For

Interested in:  Full Time  Part Time

.....  
Date Available to Begin                      Salary Desired

.....  
Who referred you to Skyline Church?

.....  
List friends or relatives employed by Skyline Church

.....  
List physical limitations which may prevent you from performing the job for which you are applying for

.....  
List the office machines or equipment you operate

.....  
Name and address of individual to contact in case of emergency

## Education

..... School or Institution	..... Location	..... Major
..... School or Institution	..... Location	..... Major

## References

.....  
Name Phone Occupation Years Acquainted

.....  
Address Email

.....  
Name Phone Occupation Years Acquainted

.....  
Address Email

.....  
Name Phone Occupation Years Acquainted

.....  
Address Email

## Employment History

.....  
Company Name Title

.....  
City State Duties

.....  
Supervisor's Name

.....  
Reason for Leaving Start Date End Date

.....  
Company Name Title

.....  
City State Duties

.....  
Supervisor's Name

.....  
Reason for Leaving Start Date End Date

## US Military History

.....  
Branch of Service      Starting Rank      Rank at Separation      From      To  
Active Service

.....  
Duties in Service

.....  
Military Service Schools - Schools attended, subjects studied and length of time in each school

## Other

Do you have the legal right to work in the U.S.?     Yes     No

May we contact your present employer?     Yes     No

## Affidavit

Employment-at-will

Skyline Wesleyan Church is an employer-at-will employer, simply stated, this means that you or Skyline may terminate the employment relationship at any time for any reason, with or without notice.

Any representation or agreement otherwise, whether oral or in writing is null and void and have no effect whatever, unless signed and agreed to in writing by an officer of Skyline.

Public Law 91-8-508 requires that we advise you that a routine inquiry may be made during our initial or subsequent processing which will provide applicable information concerning character, general reputation, personal characteristics and mode of living. Upon written request, additional information as to the nature and scope of the inquiry, if one is made, will be provided.

I certify that the answers given by me to the foregoing questions and statements are true and correct without consequential omissions of any kind whatsoever. I agree that the church shall not be liable in any respect if my employment is terminated because of the falsity of statements, answers or omissions made by me in their questionnaire. I authorize the companies, schools, or persons named above including Skyline Wesleyan Church to give any information regarding my past, present or future employment, or my physical condition, together with any information they may have regarding me whether or not it is in their records. I hereby release said companies, schools, or persons from all liability for any damage for issuing this information.

.....  
Signature

.....  
Date

## For Employee Relations Use Only

.....  
Comments

.....  
Date Hired

.....  
Salary